

KMFS Executive – Meeting Agenda

Date & Time: Monday February 25th - 5:30 pm – Nelson confirmed location

Location: Holiday Inn Express & Suites Kelowna - East, 1620 Powick Rd, Kelowna, BC V1X 7G5

KMFS Members Present: Blair Keillor, Jim Walcott, PJ Forbes, Nelson Hughes, Darren Bennett, Robin Stauble, Helen McConnell, Del Kohnke, Ramon Lawrence

Absent: Michelle Kirkbright

Call Meeting to Order – Time 05:30 pm

Agenda Items:

1. Review past meeting action items:

Action Items			
Item	Responsible	Due Date	Completed Date
Coaches to attend CANpitch clinic in March – check with Jackie Desilets if this is ok	PJ	February 25	Jan 30, 2019
Order Kelowna Heat jerseys for U8 and U10	Darren	Prior to start up	
Park clean up list for duties to be completed at beginning of season	Lindsay	February 25 – pp – plan for March Meeting	
Sign board advertising	Jim	February 25	February 25, 2019
Update coach’s binders	PJ	February 25	February 2, 2019
Roofs on dugouts 5/6 – contact Kurt	Jim	February 25	February 25, 2019
Clothing prices and plan	Nelson	February 25	February 25, 2019
Request hitting coach be optional for U12 Allstar team and not built into team budget	Blair	February 25	
Evaluation process for February meeting to split teams	??	February 25 – pp – plan for March Meeting	
Detailed food plan, budget and expectations of revenue for healthy food options at concession	Lindsay	February 25 – pp – plan for March Meeting	
Contact U16C coaches to see if they support the bid to host provincials in Kelowna	Blair	February 25	Quesnel got it
Electronic signatures for SoftballBC Consent forms	Blair	Prior to registration open	February 25, 2019

Reach out to Senior 55 group to gather information about their event	Nelson	February 25	February 25, 2019
Constitution and bylaw changes	Del, Jim, Darren and Nelson	February 25	ongoing
Purchase Softball BC books	Michelle	February 25	ongoing
Team Management app recommendations to coaches in annual packages	PJ	Prior to start up	Sportsengine voted in during January Meeting, recommendation added in coach's binder – Feb 4, 2019
Install PVC ball returns on back stops	Paul	Prior to start up	Planned to be installed
Promote positive cheering for teammates rather than cheers against opponents – provide package to coaches in annual packages	PJ	Prior to start up	In coaches' binders Feb 2, 2019
Seek new design for Kiwanis sign	Ramon	February 25	February 25, 2019
Criminal record check process from Helen into coaches' binders	PJ	February 25	February 26, 2019

2. Coaches meeting this year? (Blair) – tabled from previous meeting
 - a. Coaches meeting schedule for March 31 – Jim to check on Dakota's for venue.
3. U12 Allstar Team (Nelson) – tabled from previous meeting
 - a. U-12B Team. Understand that they are an All-Star Team not a Rep. Team. (Nelson)
 - i. Additional skills clinics must be optional for All-Star Team
4. Registration numbers (Blair)
5. Team photos (Blair)
 - a. April 30/May 1 – Helen to take on pictures
6. Associate Coaching Position (Blair)
 - a. Vote – Lindsay is voted in as new associate coaching position
7. Possible coaches this year (Blair)
8. Coaches handbook (PJ)
9. Directors roles for each division (Blair)
10. Park cleanup jobs needed done (Blair) – in action items above
 - a. Planned for April 7
11. YMCA Healthy kids' day May 5 (Blair)
12. UBC Okanagan Fastball (Darren)
 - a. Wish to share diamonds in fall.
 - b. Want the fields for tryouts.
 - c. Want to borrow equipment.
 - d. Willing to donate to KMFS in the future and waive for the first year as they are entirely a self funded team with no funding from the University.
 - e. Motion for UBCO to use the park for a couple tournaments in September, waive the donation, and use some equipment – motion passed.

13. Sportsengine (Robin)
14. Hotel for Jackie, Can Pitch Clinic (Nelson)
 - a. Ensure Nelson is reimbursed for paying for Jackie's hotel room.
15. Clothing for Men and Women-Kelowna Minor Fastball (Nelson)
16. Clothing for Districts (Nelson)
 - a. Kelowna to take on U14/16/19 districts
17. Equipment budget (Nelson)
 - a. Motion for Nelsons equipment list purchase – voted in.
18. 55+ Senior Games at High Noon Park- Wednesday, Sept. 11 to Saturday, Sept. 14 (Nelson)
19. 16C Districts-Kelowna Minor Softball will be hosting-BlairTournament Director (Nelson)
20. Signs for Ball pails and bow nets. (Nelson)
 - a. Nelson to look into stencil for marking bow nets and pails with spray paint.
21. Logos for Kelowna Fastball to be displayed as Kelowna Heat
 - a. Voted in.
22. Need help to fill equipment bags and uniforms (Nelson)
 - a. Blair to help Nelson
23. Jobs for Executive - filling water jugs/bathroom supplies/black garbage bags/white recycling bags (Nelson)
 - a. Water – Robin, remaining - Jim
24. Have we a list of all team Managers (Nelson)
25. Equipment deposit for uniforms/equipment/regular season and fall ball. (Nelson)
26. Third jersey for 16B team (Nelson)
 - a. Motion that the jersey must show the Kelowna Heat logo – voted in.
27. Out of town teams playing against each other at High Noon Park-do we get paid for use of park? Apparently two years ago we did?? (Nelson)
 - a. Ramon to ask Carrie about the \$50 for meet in the middle games and how that gets taken care of.
28. U-16 and under must have cage on batting helmet-Softball BC Rules (Nelson)
29. U-12 and under. All pitchers must have cages on head (Nelson)
30. Do we have Tournament Directors for \U-12B/U-14B and U-16B tournaments? (Nelson)
31. Avery S (Jim)
 - a. Wait until final registration before deciding on player movement.
32. Schedule next meeting – March 18, 2019 - 5:30 pm
33. Tabled for next meeting: None
34. New Action Items list (including ongoing items):

Action Items			
Item	Responsible	Due Date	Completed Date
Team picture organizing	Helen	April 30/May 1	
Stencil for marking equipment with spray paint	Nelson	March 18	
Reimburse Nelson for hotel cost for CANpitch clinic instructor	KMFS	March 18	

Meeting Adjourned – Time 07:26 pm